

*Statement of purpose and constitution last modified as a draft for ratification written on April 4<sup>th</sup>, 2008.*

*Amended at December 6, 2013 meeting with unanimous assent from all five campuses.*

*Last modified on March 6, 2003. Revised on July 16, 2003 with final revisions made on September 8, 2003 and distributed to the current Board membership for further action towards final acceptance by the appropriate bodies at each campus.*

*Re-keyed from printed copy on April 3, 2008.*

## **Five College Student Coordinating Board (FCSCB)**

### Statement of Purpose

The Five College Student Coordinating Board is a collaboration of students from Amherst College, Hampshire College, Mount Holyoke College, Smith College, and the University of Massachusetts-Amherst. The Board serves as an enabling body to initiate, support, and promote interaction and cooperation among the institutions and their students. Its primary responsibility is to work constructively to address and/or resolve issues that affect students and to exercise a leadership role in establishing and encouraging positive forms of interaction among the student bodies. The Board can make recommendations to the Directors of the Five Colleges with proposals for improved cooperation.

Because of the wide range of academic, social, and recreational opportunities available within each institution and the Pioneer Valley, the Board is committed to:

- 1.) Encouraging students to make full use of the opportunities and resources of all campuses
- 2.) Improving communication about issues each campus faces and means to address them
- 3.) Sponsoring events to encourage interaction amongst the students of the Five Colleges and to meet student needs and concerns
- 4.) Assist in the advertisement of events and activities across the Five College campuses.

# **Five College Student Coordinating Board**

## Constitution

Presented to the Board: March 6, 2003  
Revised July 17, 2003

### Preamble

The Five College Student Coordinating Board believes that a collaboration of students from Amherst College, Hampshire College, Mount Holyoke College, Smith College, and the University of Massachusetts-Amherst can successfully promote the coordination of academic, cultural, and social activities. Its main responsibility is to work in a constructive manner to address issues as they arise and exercise a leadership role in furthering ties among the colleges and the University. In doing so, it shall seek suggestions and guidance from Five Colleges Inc., each member's respective institution, and any pertinent institutional offices.

### Article I: General

Section 1: The name of the organization shall be the Five College Student Coordinating Board.

Section 2: The Board is an independent organization with no direct connection to any administrative or faculty Five College board. The Board will become an officially recognized Five College group once the constitution has been accepted by the SGA organizations at each campus.

Section 3: Funding for the Board's activities will be provided through a combination of an annual contribution of \$500 from each SGA and a matching grant of \$2,500 from Five Colleges, Inc.

### Article II: Members

Section 1: The Five College Student Coordinating Board shall be made up of two voting students from each institution. One representative must be the student government head or a cabinet member or the equivalent. The other representative must be appointed as each SGA organization deems fit for a one-year term. One member of the Five College professional staff will serve as an ex-officio representative.

Section 3: Additional members and committees may be formed at the discretion of the Board.

Section 4: At the first meeting of the fall semester, the Board shall elect a chair and a secretary.

- a. The Board may designate the Five College representative to act as chair and/or secretary until a student member is elected for each position.

### Article III: Meetings

Section 1: The Board shall hold its first regular meeting during the second week of September. At this meeting, the Board shall designate its regular meeting dates for the fall semester. At the beginning of spring semester, the Board shall establish its meeting dates for that semester.

Section 2: As the Board deems appropriate, it may invite Student Affairs/Activities staff from each institution. These individuals will not be a voting members of the Board, but rather available for guidance and support.

Section 3: The Board may be called into special session, beyond the regular sessions, as seen fit. Attendance at meetings held in special session shall not be mandatory.

Section 4: The Board shall hold no fewer than three regular meetings per semester.

Section 5: Board meetings shall follow parliamentary procedure.

### Article IV: Duties & Responsibilities

Section 1: The student representatives to the Board will establish permanent procedures within their respective institutions to ensure the future of the Board upon their departure.

Section 2: The Board members shall be responsible for reflecting the needs and interests of their respective student bodies.

Section 3: The duties of the chair shall include but are not limited to calling, setting the agenda and running meetings of the Board.

- a. The Five College representative may call the first meeting.

Section 4: The duties of the secretary shall include but are not limited to taking and distributing meeting minutes.

Section 5: Members must attend scheduled meetings and prepare reports or projects when required.

Section 6: Each academic year, a report from the Board shall be compiled for review in the last meeting of the spring semester. The report shall include but is not limited to meeting minutes and recommendations to the Board for the following academic year.

Section 7: For voting purposes, if representatives from each school are present and seven or more representatives are in attendance, all votes will pass with a simple majority of representatives. If seven representatives are present but not all schools are present, all votes require a two-thirds majority to pass.

#### Article V: Removal of Members

Section 1: Upon failure to meet membership duties and offer reasonable explanation for said failure, the member in question may be relieved from membership of the Board.

Section 2: Removal requires a two-thirds vote of the Board, not including the vote of the member charged.

Section 3: The home institution may elect or appoint a new member to the Board in the event that a representative from an institution is not fulfilling his or her duties.

#### Article VI: Amendments

Section 1: A constitutional amendment may be presented at any meeting in writing.

Section 2: A two-thirds vote of the board is necessary for approval of a constitutional amendment.